| JUNE  | ♦ Special Called Board Meeting Budget Workshop #3  
| ♦ Final Budget Amendment #4  
| ♦ Public hearing for budget  
| ♦ Approve District Improvement Plan (or in July)  
| ♦ Set Tax Rate  
| ♦ Adopt budget  
| ♦ TASB 1st reading  
| ♦ Plan trustees team building session.  
| ♦ TASB Summer Leadership Institute (SLI) Conference  
| ♦ Superintendent designee for hiring in the month of July  
| ♦ Approve Employee Stipends  
| ♦ Resolution for employee incentive payment  
| ♦ Order of School Board Election (Even Number Years) |
| JULY  | ♦ No Scheduled Board Meeting |
| AUGUST | ♦ PDAS Appraiser calendar and Appraisers  
| ♦ Purchasing Cooperative Interlocal Agreement and Resolution  
| ♦ Quarterly and annual investment reports  
| ♦ Approve local DEC policy for paying local leave benefit  
| ♦ TASB update 2nd reading  
| ♦ TEAM building session.  
| ♦ Consider resolutions for TASB Delegate Assembly  
| ♦ Elect TASB Delegates  
| ♦ Review & approve revisions to NDISD Student Code of Conduct  
| ♦ Approve Resolution and Joint election contracts with Upshur and Harrison counties (even years)  
| ♦ Approve early Voting Clerk and Deputy Clerks (even years) |
| SEPTEMBER | ♦ TASA/TASB State Convention  
| ♦ Recognition of students |
| OCTOBER | ♦ TAPR reports are issued to districts and campuses and Accountability ratings released.  
| ♦ Review and approve Campus plans  
| ♦ Quarterly Investment Report  
| ♦ Hold public hearing for FIRST Rating (or in November)  
| ♦ Nominate candidates for Upshur & Harrison county Appraisal District Boards by resolution (odd numbered years)  
| ♦ Highlight of students  
| ♦ Budget Amendment #1  
| ♦ 4-H Resolution  
| ♦ Recognition of students |
| NOVEMBER | ♦ Canvass election returns for ND Board of Trustees (even years)  
| ♦ Administer Oaths of Office (even years)  
| ♦ Issue Certificate of Election (even years)  
| ♦ Reorganize Board (even years)  
| ♦ Update TASB Policy BBB (Local) after election (even number years only)  
| ♦ Review and sign board code of conduct (even years)  
| ♦ Vote on candidates for Upshur & Harrison county Appraisal District Boards by resolution (odd numbered years)  
| ♦ Hold public hearing for FIRST Rating (if not held in October)  
| ♦ Review and Approve Annual Independent Financial Audit Report  
| ♦ Approve engagement letter for next year’s auditor if presented  
| ♦ Recognition of students |
# NDISD Board of Trustees Annual Calendar for District

## Planning and Evaluation

<table>
<thead>
<tr>
<th>Month</th>
<th>Items Discussed</th>
</tr>
</thead>
</table>
| **DECEMBER** | - TASB Update #1  
  - Superintendent submits self-evaluation to the board  
  - Announcement of Board Training Hours  
  - Employee Incentive Payment  
  - Schedule Team Building and topic  
  - Presentation of Needs Assessment (every 3-5 years)  
  - TASB Update 2nd reading  
  - Recognition of Students |
| **JANUARY**    | - Board takes action on superintendent’s contract.  
  - Public Hearing Annual Performance Reports and Campus Report Cards  
  - Quarterly Investment Report  
  - Upshur County Shared Services Arrangement and Interlocal Agreement  
  - School Board Appreciation Month  
  - Recognition of Students |
| **FEBRUARY**   | - Contract recommendations for administrators brought to the board.  
  - Consider March Board meeting date in regards to spring break.  
  - Recognition of Students  
  - School Calendar approval  
  - Budget Amendment #2  
  - Renewal of pasture land  
  - Recognition of students |
| **MARCH**      | - Consider Administrator contracts  
  - Certify Superintendent to Regional Advisory Committee Region 7  
  - TASB Update 1st reading  
  - Vote for Region 7 Board Members  
  - Recognition of Students |
| **APRIL**      | - Non administrative contract recommendations are brought to the board by the superintendent.  
  - Proposed contract non-renewal notices are sent to employees, if applicable.  
  - Quarterly Investment Report  
  - Budget Amendment #3  
  - TASB Update 2nd reading  
  - Instructional material allotment and TEKS Certificate  
  - Recognition of Students  
  - Budget Workshop #1  
  - Recognition of students |
| **MAY**        | - Budget Workshop #2  
  - Discuss STARR results  
  - Discuss upcoming TASB conferences  
  - Set date to adopt proposed tax rate and date for public hearing to set tax rate and adopt proposed tax rate  
  - Bank Depository bids (every 2-3 years)  
  - Recognition of Students |

Disclaimer: this is not a board agenda, only items that are usually discussed within the month